

SPECIAL STUDENTS GUIDELINES FOR SITTING EXAMINATION
UNDER COIVD-19 HEALTH GUIDELINES – JULY 2020

1. Candidates should reach the examination hall 45 hrs before the scheduled time of the examination.
2. Mask should be worn properly by all students at all times.
3. Facilities for hand washing with soap /sanitizers are provided at the entrance of the examination hall. Students should wash their hands for at least 20 seconds following correct steps before queuing for entering the examination hall.
4. Students should queue in designated lines one after the other keeping the minimum one meter physical distancing.
5. Students will be permitted to enter the examination hall one by one in an orderly manner. Follow the instructions of the supervisor/invigilator.
6. More than one meter physical distancing should be maintained at all times.
7. Students should maintain respiratory etiquette at all times and at all places.
8. Direct verbal communication should be avoided to the maximum and other modes of communication should be used.
9. Any student who has fever with/without respiratory symptoms should not attend for the examination and inform Assistant Registrar/Engineering immediately.
10. Exchange of pen, pencil, eraser and any other material between candidates is not allowed at the examination hall.
11. Bags, Books and notes etc. of candidates are not allowed in to the examination hall and should be kept in the allocated place. Anyhow, notes/books will be allowed for open-book examinations, please check with the supervisor/invigilation staff.
12. To avoid overcrowding, students shall only be permitted to leave the examination hall only in batches. Follow such instructions given and collect your belonging with no rushing after the examination.
13. Leave the examination hall area soon after the completion of examination.