

09 August 2022

Dear Sir,

I have collected information from the ITCGU staff members and the students regarding the issue related to the industrial training of E/18 students (i.e., the late starting and ending dates of their training). I have summarized below the responses received from the ITCGU staff members and the students (22 out of 52 students responded).

1. At the first day of training, normally, most of the organizations call students to their Head Office for reporting and necessary documentation process as a part of the training. In this crisis situation, their offices were not functioning in the regular manner, hence they informed the ITCGU or the students regarding the possible dates for reporting for the training. We assume that students have reported as they have been requested.
2. After selecting students through interviews, some organizations have issued an assignment letter including their rules and regulations/terms and conditions to the students disregarding the starting date and the duration specified in the NAITA letter. It seems that the dates have been decided as per their internal procedures. Since there was a 3 weeks break at the end, students have accepted and signed on that. Ex: Some organizations (self-arranged placements) have not agreed to provide training for 10 weeks. Therefore students have agreed for 12 weeks since there was a break at the end as per the then calendar.
3. Some students informed this matter to the ITCGU and we were quite flexible on that if their training ends before **19<sup>th</sup> August 2022**.
4. By looking at the information given by the students, there are 8 students who have given their ending dates beyond **19<sup>th</sup> August 2022** highlighting that they have agreed for 3 months training from 1<sup>st</sup> June 2022. However, students have not informed the ITCGU in this regard before accepting their placement and it is not allowed by the ITCGU according to the then academic calendar.

Thank you.

Yours Sincerely,



Dr. M.M.G.V. Shyamalee  
Director/ITCGU